

LA MANGA CLUB

RULES OF USAGE AND ADMINISTRATION OF ENTITLEMENTS OF THE SPORTS FACILITIES - GOLF & TENNIS

APRIL 2017

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RULES OF USAGE AND ADMINISTRATION OF ENTITLEMENTS OF THE SPORTS FACILITIES

GOLF AND TENNIS – APRIL 2017

Introduction

La Manga Club SL (*The Proprietor*) is the owner of the *Sports Facilities* at La Manga Club representing the North and South Golf Courses, the Tennis Centre and the par 47 pitch & putt. These facilities are those referred to in the Sports Fee Scheme.

Furthermore, *The Proprietor* is the owner of the West Golf Course, Las Lomas Spa and the football centre where the referred rules must also be observed, although these facilities do not form part of the referred Sports Fee Scheme. The Sports Fee scheme affects the fees paid to use the facilities but does not affect these usage and administration rules.

These rules published by the *Proprietor* must be observed by all players, whether they are members of La Manga Club Members Golf Club, Tennis players, guests or casual green fee players (includes guests at the Hotel and Las Lomas). The term guest covers all visitors to the club who are not members whether they are playing golf, caddying, using the practice facilities, the tennis or football centres.

It is the intent of the Management at *The Club* to limit these Rules to the minimum required for the enjoyment of the *Sports Facilities* by all Players. The obligation of enforcing these Rules is placed primarily in the hands of carefully selected and trained staff working under the Director of Golf, the Director of Tennis or their equivalent in other areas. Their principal responsibility is to ensure that players enjoy all the courtesies, comforts and services to which they are entitled, and that the Rules are observed at all times. It is the duty of players to know these Rules and to cooperate in their enforcement.

These rules come into force in April 1, 2017, and are an update of the current Rules which supersede all previous versions. These rules can be amended by the Proprietor at any time.

Section 1: GENERAL CLUB RULES

- 1.01 The hours of operation of the sports facilities at The La Manga Club will be established and published by *The Proprietor* based on season and other circumstances.
- 1.02 The appropriate Director (Golf or Tennis) shall have full and complete charge of the clubhouse and grounds at all times.
- 1.03 All national, regional and local laws concerning the sale of alcoholic beverages will be strictly enforced. Alcoholic beverages will not be served or sold, nor permitted to be consumed, on the Club's premises during hours prohibited by law. Alcoholic beverages will not be served or sold to any person not permitted to purchase the same under the law. Alcoholic beverages will not be sold for consumption off the Club's premises unless otherwise permitted by the Director responsible.
- 1.04 All food and beverage consumed on the Club Facilities must be furnished by the Club, unless otherwise permitted by the Director responsible. This does not include small quantities of food and drink for personal consumption during a game. Outside catering is not permitted at the Club, unless otherwise permitted by the Director responsible.
- 1.05 It is against club policy to have its facilities used for functions which are in any way related to past, present or future fund raising efforts for the benefit of a political cause, except as specifically permitted by the Director responsible.
- 1.06 Members and guests may not physically or verbally abuse any of the Club's employees, and if so could result in suspension and/or termination of club membership. All service employees of the Club are under the supervision of the Director responsible and no member or guest shall reprimand or discipline any employee or send any employee off the Club premises for any reason. Any employee not rendering courteous and prompt service should be reported to the Director responsible immediately.
- 1.07 Foul and abusive language will not be tolerated and may result in suspension of member or guest privileges.
- 1.08 Members and guests may not request special preferential services from employees of the Club.
- 1.09 Members and guests are not allowed in the kitchen or other service areas of the Club.
- 1.10 Vehicles must be parked in areas designated by the Club. Vehicles should not be parked in any way which blocks the normal flow of traffic, unless specifically designated by the Club.
- 1.11 Performance by entertainers will only be permitted on the property of the Club with the permission of the Director responsible.
- 1.12 Commercial advertisements shall not be posted or circulated in the Club nor shall business of any kind be solicited or transacted on The Proprietor's property nor upon the Proprietor's stationery, without the prior approval of the Management. The use of the name and/or logo of The Proprietor for any solicitation, business or other purpose is prohibited. The Club logo may be used by teams representing La Manga Club Members Golf Club in leagues or other similar matches.

- 1.13 Petitions may be originated, solicited, circulated or posted on property of the Club only with the prior approval of the Director responsible.
- 1.14 Dogs and other pets, other than Guide Dogs, are not permitted on the Club Facilities and grounds.
- 1.15 Smoking is permitted only in designated outside smoking areas. Smoking is not permitted in the Clubhouse, Golf Shop, Dining or Lounge areas.
- 1.16 Firearms and all other weapons are not permitted on the Club Facilities at any time.
- 1.17 The list of members in the Club shall be considered the property of the Club and may be made public to all current memberships. It shall not be used or given to anyone by a member of the Club for any reason whatsoever. Unauthorized release or personal use of the membership list is viewed as a very serious breach of Club policy. Violations will be reviewed by the Club and may result in expulsion or other sanctions.
- 1.18 All complaints or suggestions relating to the operations of the Club must be in writing, signed and addressed to the Director responsible. Member's complaints or suggestions relating to the operations of the club can be submitted to the La Manga Club Members Golf Club Committee or the Director of Golf.
- 1.19 Violation of any of these rules or conduct in a manner prejudicial to the best interests of the Club will subject the person in violation to the disciplinary action deemed appropriate by the Club.
- 1.20 Children under seventeen years of age (JUNIORS) are permitted on the golf course or practice area only if accompanied by an adult or approved by *the Management*. The legal representative of the children under seventeen must sign a document at the Golf Reception Office in which he agrees that, if these children use the facilities, he assumes all the responsibility for any damages caused to people or at the golf facilities.
- 1.21. Children under the lawful drinking age are not permitted in any bar or lounge unless accompanied by an adult.
- 1.21 While on the Golf Courses all players must abide by the GOLF RULES AND CLUB ETIQUETTE as detailed in Appendix A
- 1.22 While on the Tennis Courts all players must abide by the TENNIS RULES AND CLUB ETIQUETTE as detailed in Appendix C
- 1.24 The Proprietor reserves the right to amend or modify these rules when necessary and will notify the membership of any change within the membership year.

Section 2: LOSS OR DESTRUCTION OF PROPERTY OR INSTANCES OF PERSONAL INJURY

2.01 Each member as a condition of membership, and each guest as a condition of invitation to the Club Facilities, assumes sole responsibility for his or her property. The Club shall not be responsible for any loss or damage to any private property used or stored at the Club Facilities.

2.02 Property or furniture belonging to the Club shall not be removed from the room in which it is placed or from the Club Facilities, without proper authorization. Every member of the Club shall be liable for any property damage and/or personal injury at the Club, or at any activity or function operated, organized, arranged or sponsored by the Club, caused by the member, any family member or guest of the member. The cost of any damage shall be charged to the member's club account.

2.03 Any member or guest who, in any manner, makes use of, or accepts the use of, any apparatus, appliance, facility, privilege or service whatsoever owned, leased or operated by the Club, including without limitation the use of golf carts, or who engages in any contest, game, function, exercise, competition or other activity operated, organized, arranged or sponsored by the Club, either on or off the Club Facilities, shall do so at his or her own risk. The member shall indemnify and hold harmless La Manga Club SL and their directors, officers, shareholders, partners, employees, affiliates, members representatives and agents from any and all loss, cost, claim, injury, damage or liability sustained or incurred by the member, family member or guest of the member resulting there from and/or from any act or omission of any director, officer, shareholder, partner, employee, affiliate, representative or agent of La Manga Club SL and The La Manga Club Members Golf Club.

2.04 Should any member bring suit against The La Manga Club Members Golf Club for any claim and fail to obtain judgment therein against them, the member shall be liable to The La Manga Club Members Golf Club for all costs and expenses incurred by them in the defence of such suit, including reasonable attorneys' fees (including fees required in connection with appellate proceedings).

Section 3: CLUB SERVICES AND ACTIVITIES

3.01 The Proprietor provides a variety of social, cultural and recreational events in which all players are encouraged to participate.

3.02 Private parties are not permitted on the Sports Facilities, unless provided by The Proprietor or authorized by the Management.

3.03 Special event functions, tournaments and weekly competitions will be scheduled from time to time at the discretion of the Management.

Section 4: GOLF BOOKINGS AND REGISTRATION (APPLICABLE TO ALL COURSES)

4.01 Hours of Play and Tee Times. The hours of play and Golf Shop hours will be posted in the Golf Reception Office. The Director of Golf is authorized to determine when a golf course is suitable for play. His decision shall be definitive.

It is recommended that all players have a starting time reserved via the Administration Office. The staff will assign the starting time depending on availability.

When a two tee start system is in use players in the middle of their round have priority over those just starting provided they are on time according to the Pace of Play schedules. Otherwise games must alternate in accordance with instructions from the starter.

4.02 All Players must register in the Golf Reception Office before using the courses. It is recommended that all players have a starting time reserved via the Golf Reception Office or the West Course Golf Reception Office. The staff will assign starting times depending on availability. Golf bookings will normally only be accepted up to 2 months prior to the date requested. Regular (weekly or monthly) Group Bookings (more than 2 tee times) will be made by the La Manga Club Members Golf Club Committee. Group organisers should register with the Committee and submit their requirements two months in advance. Group bookings will normally be made during the week before bookings are accepted from individuals. Groups will be advised by the Committee of the tee times allocated to them. The Group Leader will be responsible for “no shows”.

Notwithstanding the above, the Golf Reception Office reserves the right to accept bookings more than two months in advance for major Club Events, Community AGMs and similar other events or when the player’s personal circumstances reasonably warrant. All Bookings will be confirmed within 1 month prior to the date requested. Starting times may be requested in person or by telephone, fax, e-mail or post.

The right to make bookings may be limited by the Golf Reception Office if considered abusive or detrimental for the rest of the players. This booking section does not apply to the hotel, which can make bookings at the time it deems appropriate, according to the logic of trade of this type of hotel business.

4.03 Cancellations of tee-off time bookings / no shows (applicable to all courses) Charges for “no shows” may be waived by the director of golf under extenuating circumstances such as sickness or bad weather but the following rules will generally be applied:

- Members and other owners with sports rights: Cancellations of tee-off time bookings notified in less than 48 hours from the scheduled date, or no shows will be penalized with an amount equivalent to 50% of the Resident rate applicable on the date of the booking.
- Remaining players: Cancellations of tee-off time bookings notified in less than 7 days from the scheduled date, or no shows will be penalized with an amount equivalent to the green fee applicable on the date of the booking.
- Cancellations must always be notified to the Proprietor in writing (fax, e-mail or by post) If notification is given by phone it should be followed by confirmation in writing. If the cancellation is made by a personal visit to Golf Reception the player should receive a confirmatory document from the Reception staff.
- The previously referenced penalties will be charged to an Owner’s Service Account, and by credit card for the rest of the users.
- The person making the booking will be responsible for no shows of any other player within the group. No shows by any member of the group will be charged to the person responsible for the booking.
- Failure to check in and register ten minutes prior to a reserved starting time may cause cancellation or set back.
- Players late for their starting time lose their right to the starting time and shall begin play only at the discretion of the Director of Golf.

Section 5: GOLF BUGGIES (INCLUDING INDIVIDUAL SCOOTERS)

5.01 The Proprietor maintains a fleet of hire buggies. The use of private golf buggies on the golf courses must be authorised by the Director of Golf. An annual fee is applicable. Please refer to the price lists. Golf Buggy fees are subject to change from time to time.

5.02 Each operator of a golf buggy should be at least eighteen years of age and have a valid driver's *license and insurance cover*. If a person under age driving a golf buggy, alone or accompanied by an adult, has an accident, the Proprietor accepts no responsibility and warns that the insurance will not cover any accident that may occur.

5.03 Golf buggies and scooters may only be driven on the golf course when the course is open for play. Golf buggies belonging to the Proprietor cannot be driven outside the *Golf Facilities*. The owner of the buggy assumes all responsibility for liability connected with the use outside of the *golf facilities*.

5.04 Only two persons and two sets of golf clubs are permitted per golf buggy.

5.05 Obey all golf buggy traffic signs.

5.06 Buggies are permitted on fairways subject to weather conditions and course maintenance. From time to time the Director of Golf may limit the number of buggies per game to avoid damage to the courses. Buggies and scooters are not permitted on greens, green surroundings and tees. Noncompliance with this norm will represent a serious breach of these rules. Always use golf buggy paths where provided, especially near tees and greens.

5.07 Never drive a golf buggy or individual scooter through a hazard including ravines and waste areas on the courses.

5.08 Operation of a golf buggy or individual scooter is at the risk of the operator. Players using a golf buggy or scooter are fully responsible for any and all damages, including damages to the golf buggy or scooter that are caused by the misuse of the golf buggy or scooter by the Player. The player shall reimburse *the* Proprietor for any and all damages they may sustain by reason of misuse.

5.09 The Player using a golf buggy or scooter accepts and assumes all responsibility for liability connected with operation of the golf buggy or scooter. The Player also expressly indemnifies and agrees to hold harmless the Proprietor and their directors, officers, shareholders, partners, employees, affiliates, Representatives and agents, from any and all damages, whether direct or consequential, arising from or related to the use and operation of the golf buggy or scooter by the player.

5.10 Players arriving or leaving the golf facilities by golf buggy should not cross the golf courses. All buggies not being used in a game must access and exit the club via buggy paths.

5.11 Violations of the golf buggy rules may result in loss of golf buggy privileges and/or playing privileges and will represent a serious breach.

Section 6: **PRACTICE RANGE (INCLUDES PUTTING GREENS, PRACTICE BUNKERS AND CHIPPING AREA)**

6.01 The practice range is open during normal operating hours as posted in the Golf Reception Office. At times, to be posted in the Golf Reception Office, the practice range will be closed for general maintenance.

6.02 Range balls are for use on the practice range only. Range balls are not to be used on the golf course. Tokens or Cards for use in ball machines may be purchased from Golf Reception.

6.03 Golf buggies are not permitted on any practise area. Parking of golf buggies is allowed in designated areas only.

6.04 Balls must be hit from designated areas only. No hitting is permitted from the rough or sides of the practice range.

6.05 Proper golf attire is required on the practice range. Please refer to dress code regulations in this document.

Section 7: **GOLF HANDICAPS**

7.01 Handicaps are calculated in accordance with the current Royal Spanish Golf Federation rules. Non-European Golf Association (e.g. USGA) handicaps may be accepted or adjusted in accordance with EGA Rules. In the case of CONGU handicaps, they should be adjusted in accordance with EGA/CONGU rules before slope is applied.

7.02 Handicaps may be asked for by the starter. All members with a Royal Spanish Golf Federation license may participate in club tournaments. All handicaps submitted may be reviewed by the tournament committee.

7.03 Handicap certificates will be required on all Courses.

Section 8: **GOLF ATTIRE**

It is expected that all players and anyone accompanying them on the course will dress in a fashion befitting the surroundings and atmosphere provided in the setting of our Club. It is also expected that members will advise their guests of our dress requirements. All members are responsible for ensuring their guests' and family members' golf attire conforms to the standards outlined in our Dress Code. (Appendix B)

Section 9: TENNIS RULES AND ETIQUETTE

Introduction:

These rules offer a guideline on how players are to play and behave at the La Manga Club Tennis Centre. It is essential that respect for other players is observed at all times.

The Tennis Centre includes all the facilities shown on the plan on page xx

All players must at all times behave in a disciplined manner, with courtesy and sportsmanship, this being the spirit of the sport.

9.1 The rules of the Royal Spanish Tennis Federation (RFET) apply.

9.2 Tennis balls found outside the tennis courts must be returned by the players to the immediate tennis court or to the maintenance staff.

9.3 Do not disturb or distract other players. Please be considerate to others and do not distract their play, or make noises when another player is about to play. Please ensure noise from electronic devices does not disturb players.

9.4 All Players must register in the Tennis Reception before using the courts.

9.5 Do not throw rubbish or any other object (bottles, fruit skin, empty ball packs, etc.) on the tennis courts.

9.6 All tournament play must be approved in advance by the Director of Tennis.

9.7 Appropriate tennis attire, as described below, is required for all players.

9.8 The tennis courts may not be used for any purpose except tennis without approval of the Director of Tennis.

9.9 Picnicking, biking, kite flying, football, recreational walking, jogging, walking of pets, skateboarding and similar activities are not permitted in the Tennis Centre without the approval of the Director of Tennis

9.10 If lightning is in the area, all play shall cease and players should seek appropriate shelter immediately.

9.11 *The Club* may close the tennis courts to play whenever the grounds could be damaged by play or for maintenance or other special events. *The Club* may also designate days during which part of the day will be reserved for special groups.

9.12 No beverage coolers are permitted on the courts unless supplied by the Club.

9.13 *The Club* cannot be held liable for accident, injury or misadventure. Players are responsible for their own insurance in respect for any injuries suffered or caused by them.

9.14 Tennis tuitions at The Club may only be carried out after authorization from the Director of Tennis.

9.15 Weather conditions. The Director of Tennis will determine if the tennis courts are unplayable due to adverse weather conditions, this will be classified as an act of God. If the player has been unable to play, the booking will be cancelled and booked again during the client's stay and subject to weather conditions and the approval of the Director of Tennis. No other compensation will be given.

9.16 Maintenance work to the courts will be communicated in advance to all players on the pin board at the Tennis Club House.

9.17 *The Club* reserves the right, from time to time, to establish and change the rules governing access to the tennis courts in the Club's sole discretion.

9.18 In the interest of safety, please do not cycle around the tennis centre.

9.19 Please use the bike lock up area provided in the car park or dismount and wheel the bike inside the grounds.

9.20 Please refrain from playing any ball games on the terrace outside reception.

9.21 Please keep the tennis centre tidy by using the rubbish bins provided.

9.22 Players must not play on the courts without prior payment.

9.23 Players must always check their court with reception prior to playing.

9.24 All persons using the Centre's facilities assume the risk of personal property and release *the Club*, its management, employees from any and all liability for such injury or loss of personal property.

9.25 Refunds are not applicable to any cancellations caused by external reasons.

9.26 Any damage to the centre, its furnishing and equipment caused by the player will be charged to that person.

9.27 Tennis Centre opening hours

The Tennis centre opening hours will be posted in the Tennis reception. The Director of Tennis is authorized to determine when the tennis courts are suitable for play. His decision shall be definitive.

9.28 Bookings and Registration:

- Court reservations must be made by e-mail and may be booked without any time limit.
- All reservations must be paid in full at the time of booking (prior to playing).
- All Players must register in the Tennis reception before starting to play.

9.29 Cancellations:

- Cancellations of bookings notified at least one month in advance: the full amount will be reimbursed.

- Cancellations of bookings notified at least within 15 and 29 days in advance: fifty percent will be reimbursed.
- Cancellations of bookings notified under 15 days in advance: no refund will be applicable.
- Cancellations must always be notified to the club by e-mail.

9.30 Tennis Club dress code:

Headwear	Caps: All caps are permitted
Above the waist	Shirts: Whilst at the Tennis Centre, shirts must be worn at all times (on and around the courts & in the proshop and bar).
Below the waist	Shorts and tracksuits are allowed. Swimming trunks are not permitted on the tennis courts
Shoes	To protect the courts, correct footwear must be worn on the courts at all times. These must be flats soles tennis shoes, not running shoes or other sports shoes with a raised sole. If unsure please ask at the Tennis Reception.

9.31 Enforcement

These rules apply to all players. Persons not properly dressed will be denied access. All Tennis Staff are fully authorised to require any player whose dress does not comply with the dress code, to leave the courts.

Please avoid embarrassing situations, as no member of staff is permitted to allow any exceptions to this rule.

Players being uncooperative or abusive to staff will be asked to leave the area of the tennis, and may be subject to suspension.

This dress code is mandatory for all players. Improperly dressed players will be asked to change before playing. If you are in doubt concerning your attire, please check with the Tennis Reception before starting play.

9.32 Tennis Tournaments

Tennis tournaments may not be organised during maintenance weeks.

9.33 Gym rules (Tennis Centre)

- Juniors under 16 are not allowed to use the gym, even if accompanied by an adult.
- Shoes and sports clothes must be worn at all times. Towels must be used when using the machines.
- Machines must be wiped down after each use.
- Towels must be returned to reception when hired.
- Sports bags and any other large items must not be left in the gym.
- The Gym does not include the service of an Instructor/supervisor. If you require the services of an instructor or supervisor please contact the gym at Las Lomas and ask for the terms under which the gym service is provided there.
- Please ensure that you use the equipment correctly, and should you not have enough specific knowledge or any doubt, please do not do the exercise.

viii. The club declines the liability should any damage occur

Section 10: CLUB SERVICES AND ACTIVITIES

10.1 The Proprietor provides a variety of social, cultural and recreational events in which all members are encouraged to participate.

10.2 The Proprietor encourages the use of the clubhouse facilities by members for private parties, on any day or evening, provided it does not interfere with the normal operation of the Club, or with the services regularly available to the members. Members are requested to contact the relevant Director for available dates and arrangements.

10.3 Private parties are not permitted on the Club Facilities unless prior approval is obtained from the relevant Director. The member of the Club sponsoring the private party shall be responsible for the conduct of the member's guests and for any damage caused by the guests and by the installation of party decor and shall be responsible for the removal of all such party decor.

10.4 Special and public event functions will be scheduled from time to time at the discretion of the Club. Some events may cause full or partial closing of club facilities. Members will be given ample notice of such closures.

Section 11: GUEST PRIVILEGES (GUEST CARD)

11.1 Guests of members who are members of the Sports Fee Scheme may be extended guest privileges subject to applicable guest fees, charges and rules and regulations established, from time to time, by the Club. Owners will be charged for their guests at the applicable rate for use of the golf facilities of the Club. Guest privileges may be denied, withdrawn or revoked at any time for reasons considered sufficient by the Club in its sole and absolute discretion.

11.2 The Proprietor reserves the right to limit the number of times a guest may use the facilities of the Club during each membership year. Guests may not play more than 4 times in a membership calendar year as the guest of any one Member. Members may have up to 10 day guests per property in any one year. All eligible day guests will be charged current discounted day guest rates. Day guests of members shall be entitled to day guest rates only when accompanied by the member.

SECTION 12: MISCELLANEOUS

The golf courses may not be used for any purpose except golf without approval of the Director of Golf. Picnicking, biking, kite flying, football, recreational walking, jogging, walking of pets, skateboarding and similar activities are not permitted on the golf course without approval of the Director of Golf.

The Proprietor reserves the right, from time to time, to establish and change the rules governing access to the golf course in the Proprietor's sole discretion.

Professional Golf Tuition on the courses or practice facilities may only be carried out after authorization from the Director of Golf.

Players should not purchase golf balls on the course from persons from outside the club.

Weather conditions. The Director of Golf will determine if the golf course is unplayable due to adverse weather conditions, this will be classified as an act of God. If golfers have been unable to play 12 holes, the booking will be cancelled and a voucher will be offered for a return round. No other compensation will be given.

The Proprietor may close the golf course to play whenever the grounds could be damaged by play or for maintenance or other special events. *The* Proprietor may also designate days during which part of the day will be reserved for special groups.

Maintenance work to the courses will be communicated in advance to all players on the notice board at the Golf Club House.

The Proprietor cannot be held liable for accident, injury or misadventure. Players are responsible for their own insurance in respect for any injuries suffered or caused by them.

APPENDIX A:

GOLF RULES AND CLUB ETIQUETTE

Introduction:

These rules offer a guideline on how players are to play and behave on the golf courses of La Manga Club. It is essential that all involved respect other players and that they observe the rules & etiquette at all times.

Golf rules and Course etiquette:

1 - The rules of golf of the Royal and Ancient Golf Club of St. Andrews, as approved by the Royal Spanish Golf Federation apply. Local Rules for general play on all courses will be published from time to time by the Director of Golf. Current rules are posted on the notice board in golf Reception or may be read on this link ([Link to PDF](#)). For major events (Professional, RFEG, Owners Championships etc.) special versions/variations may apply, as published by the Committee in charge of the competition.

2 - Players should pay particular attention to the etiquette as published in the Rules of Golf. These are summarised as follows:-

Golf is played, for the most part, without the supervision of a referee or umpire. The game relies on the integrity of the individual to show consideration for other players, care for the course and to abide by the Rules. All players should conduct themselves in a disciplined manner, demonstrating courtesy and sportsmanship at all times, irrespective of how competitive they may be.

Etiquette is an integral and inextricable part of the game, which has come to define golf's values worldwide. Put simply, it is a series of guidelines that exist to show other players, whether through divot repair or awareness of your shadow, a degree of fairness which you would expect to receive in return. In terms of golf's environment, etiquette is about showing respect for the course on which you are playing and the work that has been put in to create it. It's about making sure that the game is played safely and that others on the course are able to enjoy the round as much as you.

In short: it's about showing consideration to all others on the course at all times.

PLAYERS – YOUR RESPONSIBILITIES

Very few golfers would admit to being slow players but we can all do our bit to play a little bit faster. Keep up with the group in front do not worry about the group behind – keep up with the group in front:

- If you feel that your group is falling behind take responsibility and bring this to the attention of the other players in your group.
- React positively to the situation. If your group is behind there is no need to run but try to catch up quickly. If you lose a clear hole and are delaying the group behind invite the group behind to play through.
- If there is no group in front of you and you are delaying the group behind invite the group behind to play through. Be ready to play. When it is not your turn to play use your time wisely to prepare so that when it is your turn you are ready to play:
- Put your glove on, check your yardage, assess the wind strength and direction. Decide on the type of shot that you are going to play. Select your club. When it is your turn to play, play

promptly: Decide on the shot and execute it. You only need one practice swing. You do not need to waggle the club back and forth and round about again and again.

At the putting green: Assess your line, repair pitch-marks on the green and remove loose impediments while others are playing. It is not necessary to look at your line from every angle. You do not need to have an alignment mark on your golf ball and ensure that it is perfectly aligned to the hole before every putt. Move off the green as soon as all players in your group have holed out and mark score cards at or on the way to the next tee. Speed up your exit by positioning your bags on the way to the next tee. If each player took a few seconds off their pre-shot routine then the cumulative effect would be very significant.

Bunkers: Before leaving a bunker, players should carefully fill up and smooth over all holes and footprints made by them and any nearby made by others. If a rake is within reasonable proximity of the bunker, the rake should be used for this purpose.

Repair of Divots, Ball-Marks and Damage by Shoes

Players should carefully repair any divot holes made by them and any damage to the putting green made by the impact of a ball (whether or not made by the player himself). On completion of the hole by all players in the group, damage to the putting green caused by golf shoes should be repaired.

Preventing Unnecessary Damage: Players should avoid causing damage to the course by removing divots when taking practice swings or by hitting the head of a club into the ground, whether in anger or for any other reason. Players should ensure that no damage is done to the putting green when putting down bags or the flagstick. In order to avoid damaging the hole, players and caddies should not stand too close to the hole and should take care during the handling of the flagstick and the removal of a ball from the hole. The head of a club should not be used to remove a ball from the hole. Players should not lean on their clubs when on the putting green, particularly when removing the ball from the hole. The flagstick should be properly replaced in the hole before the players leave the putting green.

Local notices regulating the movement of golf carts should be strictly observed.

No Disturbance or Distraction: You should always show consideration for other players on the course and take care not to disturb their play by moving, talking or making unnecessary noise.

You should also ensure that any electronic devices taken onto the course don't distract other players. Only tee your ball up when it's your turn to play and remember not to stand close to the ball, directly behind it, or directly behind the hole, when a player is about to swing.

On the Putting Green: You should be careful not stand on another player's line of putt or, when he is putting, cast a shadow over his line and you should remain on or close to the putting green until all other players in the group have holed out.

Scoring: In stroke play, if you're acting as a marker, on the way to the next tee you should, if necessary, check the score with the player concerned and record it.

Safety: Ensure that no one is standing close by or in a position to be hit by the club, the ball or any stones, pebbles, twigs or the like when they make a stroke or practice swing. Wait until the players in front are out of range. Players should always alert green staff nearby or ahead when they are about to make a stroke that might endanger them. If your ball's heading in a direction where there is a danger of it hitting someone, shout a warning immediately. The traditional word of warning is "fore".

3) The Starters and Marshalls are on duty to help regulate play and ensure an enjoyable round by all. This includes assisting with the speed of play. Your cooperation is appreciated.

The marshals are instructed to move groups forward if they lose their place on the course. They will require all groups to maintain adequate PACE OF PLAY. Their decision is final. If you are not holding your place on the course, allow the players behind to play through. Do the same if you stop to search for a lost ball. Pace of play must be adhered to. In severe circumstances golfers will be asked to walk a hole to catch up or leave the course and no compensation will be given.

When approaching a green, park your golf buggy on the buggy path on the best direct line to the next tee. This can save over half an hour per round. Never leave the golf buggy in front of the green where you will have to go back to get it, while the following players wait for you to get out of the way. This comment also applies to trollies which should not be taken onto greens or tees.

On average it should take a four-ball no more than 15 minutes to play a hole, making 4½ hours for a round. Marshals have pace of play charts which give the time players are expected on each tee allowing for length of holes and distances from a green to the next tee. Poor play may result in handicap certificates being requested and/or players being asked to leave the course. No compensation will be given.

Players using a buggy should respect the pace of those walking, who set the rhythm of the game.

Players are requested to pick up tees after driving. Players should be careful in discarding broken tees since the tees damage the mowers and puncture golf buggy tires. Holders will be provided for this purpose.

Enter and leave bunkers at the nearest level point to the ball. Before leaving a bunker smooth sand over with a rake and leave the rake with the head well in the bunker and the end of the handle on the grass at the edge of the bunker.

All matches whether singles, two, three or four balls have the same standing on the course. Single players and 2 ball matches may be grouped with other players, if available, at the discretion of the starter.

Each player must have their own set of golf clubs.

"Cutting-in" is not permitted at any time. All players must check in with the starter. Under no circumstances are players permitted to start play from residences.

All players who stop play for any reason (including for refreshments) must be on the next tee before the following players arrive at the tee or they will lose their position on the golf course and must get permission from the starter to resume play.

Do not throw rubbish or any other object (bottles, fruit skin, empty ball packs, etc.) on the course. Waste bins are provided on all teeing grounds.

Appropriate golf attire is required for all players. (See Dress Rules)

Practice is not allowed on the golf courses. The practice facilities provided by *the* Proprietor must be used for all practice.

If lightning is in the area, all play shall cease and players should seek appropriate shelter immediately. Marshals will sound a hooter under these circumstances.

Please be aware that the water used to irrigate the course may contain impurities and possibly poisonous substances. Players should avoid licking golf balls as this may cause serious illness.

APPENDIX B

DRESS CODE

- Golf attire should be neat, tailored and consistent with the standards of the Club and tradition of the game of golf.
- The use of t-shirts, sleeveless t-shirts (men only), jeans, athletic apparel, bathing suits and short above the knee length is forbidden.
- Flip-flops and sandals are not permitted in the premises of the Club.
- Denim jeans are acceptable in the Clubhouse only if they are neat & tidy, are of uniform colour and are free of any fraying, holes, rips or tears.
- Soft spikes are compulsory on the golf course at all times. Metal spikes or other athletic shoes are not permitted.
- The Pro Shop is well stocked with suitable clothing and any inadvertent errors may be quickly and easily corrected.

APPENDIX C

GOLF & TENNIS DISCIPLINARY REGIME

The Marshall or maintenance staff (tennis centre) has the obligation to warn the players when in breach of any of the rules and course etiquette included in this document and will note all incidents and names of players involved in the Incident diary. Infringement to the rules set out in the present document, in discipline, and or unsatisfactory behaviour of the players, will be considered a breach and will be sanctioned by *the Club*.

Breaches will have three categories: minor, serious and most serious.

The following breaches are considered **minor breaches**:

- Not to comply with the present Rules of Usage except for those infringements considered as serious or most serious breaches.
- To cause damage to the installations of *the Club* due to carelessness or negligence notwithstanding any economical responsibility for the player as set out in the present rules.

The following breaches are considered **serious breaches**:

- Not to comply deliberately with the present Rules of Usage.
- Commitment of three minor breaches within twelve continuous months.
- Being rude, causing physical or mental damage to other players and/or members of staff, within the premises of *the Club*, to disregard or offend their work or person.
- To damage the greens or tennis courts.
- Drive buggies on greens, green surroundings and tees.

The following breaches are considered **most serious breaches**:

- Not to comply with Spanish Penal Law, or having been condemned for criminal offence or expelled from a club or association due to reasons that affect personal honour.
- To cause or intent to cause damage or serious and deliberate prejudice to the facilities or interest of the club.
- To take from the club facilities any materials such as golf balls, clubs, practise ball baskets, racquets etc.
- Violent behaviour within the club towards staff or players.
- Nonfulfillment of a serious breach.
- Commitment, within two continuous years, of three serious breaches.
- Non-payment of Club Fees or other dues to *the Club* including the amounts that should be paid for a "no show reservation" and damages to the *Sports Facilities* referred in these rules. This breach will persist while the debt is not paid.

All breaches will be sanctioned as follows:

a) Minor breaches:

- The player shall receive a Verbal warning (by the Director of Golf or the Director of Tennis)
- The player will receive a Warning in writing.
- The player will be suspended of the right to use the *Sports Facilities* during a period of up to 3 months. To be communicated in writing.

b) Serious breaches:

- Suspension of the right to use the *Sports Facilities* during a period of 3 to 6 months.

c) Most serious breaches:

- Suspension of the right to use the *Sports Facilities* during a period of 6 months to 1 year. In case of default of payment of Club Fees, no shows or damage to the facilities, the suspension period will commence once the payment of the amounts due have been paid to the club. Meanwhile, the suspension will be indefinite.
- Violations will be documented by the person or persons appointed by the Golf Administration Office or Tennis Reception. The mere statement from this appointed person will be sufficient evidence for the commission.
- Sanctioned users have the right to provide written arguments they deem appropriate to defend their rights and will receive a written response from the Golf Administration Office or Tennis reception within one month.

APPENDIX D

SPORTS FEE SCHEME, FOUNDER MEMBERS ETC, MEMBERSHIP CARDS

GOLF AND TENNIS

Nominations

Owner Members and Founder Members

The Holder shall appoint the Nominees by notice in writing to be given to the Club. Nomination forms are available from Owners Accounts. Nominations shall be deemed irrevocable for the calendar year in which the nomination is made but for as long as the Holder shall remain the Owner of the property. The holder may vary such election for each subsequent calendar year by giving no less than thirty days' notice to the Club to expire on the 31st December in any calendar year. A new nomination form must be completed. Failure to notify the Club in the manner prescribed shall be deemed to constitute renewal of the previous nomination for a further 12 month period.

Neither of the Founder Member nominees shall be entitled at the same time in any one calendar year to exemption from paying in respect of both the use of the Golf Course and the use of the Tennis Courts. Nominations may be on the basis both nominees being entitled to exemption of Green Fees or Tennis Court.

- Membership Cards

1. A photo-identity card will be issued to all Owner Members and Founder Member nominees, provided annual Club fees have been paid to *the Club*. Owners should contact OWNERS ACCOUNTS to arrange collection of cards. Residents will be issued with a provisional card.

2.- The Owner of a property in one of our sports schemes and/or holder of a Founder Membership Certificate must complete and sign a nomination form including all Owner and /or Founder Member nominees for the year.

Owner Member and Founder Member Nominations are annual and may not be varied during the course of the calendar year. If nominations are not received by 31st December, cards will be issued to the same nominees as in the previous year. Resident cards are valid during the stay of the nominee at the Resort.

3. Owner Members, Founder Members and Residents shall have their membership cards with them at all times while using the Sports Facilities and must produce their card on request to any employee or officer of La Manga Club SL.

4. Membership cards are not transferable and may not be used by any person other than the person to whom it is issued.

5. Players must show their Member Cards when checking-in and to the starter.

6. Membership cards remain property of La Manga Club SL and may be withdrawn or cancelled should the holder abuse the privileges or the sports facilities and /or etiquette of the games. Misuse of the Membership cards will represent a most serious breach.

7.- La Manga Club reserves its right to charge for the administration and issue of Membership cards.

Owner's Cards

As an Owner member, up to two Owner's card holders per registered bedroom may be nominated each year.

Owner nominees must be members of the immediate family of the Owner (Owner, spouse, parents, children, brother and sisters and their respective spouses) and must be resident in the property specified when taking advantage of the entitlements.

Owner member nominations are annual and may not be varied during the course of the calendar year.

Founder Member cards

A limited number of Founder Membership Certificates (entitling two nominees to complimentary golf or tennis) were granted to a number of owners who purchased during the 1980's. Founder Membership Certificates are transferable amongst owners whose property is in the Club fee Mortgage Scheme, Full Membership Scheme or Long Term Membership Scheme.

No new Founder Memberships Certificates are issued by the Club but Owner members may benefit from Founder membership rights under the following circumstances:

If you already hold a Founder membership certificate on another property you may transfer it to your new property, A transfer charge will be payable.

You may be nominated on an existing Founder Membership Certificate on another property.

You may have a Founder Membership Certificate transferred to you from another owner. A transfer charge will be payable.

The Founder Membership holder may nominate two persons, who shall be exempt from the payment of either the Green Fees or the Court Fee which would otherwise be payable by the nominee in admission to and in respect of the use of either the Golf Course or the Tennis Courts situated at La Manga Club.

Founder Member Nominations and any other free sports entitlements count towards the total number of Member cards authorised for the property in which the Founder Membership rights are allocated.

Owner Members under the Club Fee Mortgage Scheme, Full Membership Scheme or Long Term Membership Scheme may only attach one Founder membership certificate to their property.

On the sale of a property with Founder membership rights, the holder has six months from the date of completion in which to transfer their Founder Membership rights to another property. The property must be within the Resort and included in the Club Fee Mortgage Scheme, Full Membership Scheme or Long Term Membership Scheme.

During the six-month period Founder Membership rights and cards will be withdrawn.

To attach your FM Certificate to your new property, you should contact the club who will explain the procedure and necessary documentation. A transfer fee will be payable to *the Club*.

Founder Member nominations are annual and may not be varied during the course of the calendar year.

Resident Cards

If an Owner Member has guests or other people resident in their property (i.e. people who are not annually nominated Owner's or Founder member's card holders) they may obtain Resident Cards for them. This will depend on the number of people entitled to discounted rates residing in the property at the time. If the total number of persons entitled to discounted rates at any given time is less than two per registered bedrooms, the Owner may apply for Resident's Cards for other residents and guests.

Applications must be presented in writing at Golf Administration or Owners Accounts. Verbal applications are not accepted.

Owner's guests should present a letter of application signed by the registered owner/s of the property, confirming the name/s of the residents, dates of occupancy, address at La Manga Club and the name of the Owner/s and contact number. A copy of this letter must also be forwarded by the owner to Owners Accounts or Golf Administration by mail, fax or e-mail.

MAILING ADDRESSES

Owners shall communicate to "Owners Accounts" any change of address to the following e-mail in order to update our records: patricia.navas@lamangaclub.com.